

12 NCAC 02J .0203 APPLICATION FOR CAMPUS POLICE OFFICER

The application for a campus police officer must contain:

- (1) a written request from the Department Head of the campus, or agency requesting that a campus police commission be issued to the applicant. An oral request will not satisfy this requirement; and
- (2) if the applicant holds general certification issued by the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriff's Education and Training Standards Commission, the application must contain the following:
 - (a) Medical History Statement (Form F-1);
 - (b) Medical Examination Report (Form F-2);
 - (c) Two complete fingerprint cards;
 - (d) One digital photograph of applicant, not more than three months old, in JPEG format to be emailed to the Campus Police Administrator for picture I.D;
 - (e) Proof of a negative drug screen as specified in 12 NCAC 2J .0201(7);
 - (f) Proof of successful completion of all in-service training requirements specified by the North Carolina Criminal Justice Education and Training Standards Commission, which standards are hereby incorporated by reference and shall automatically include any later amendments and editions of the referenced material. Copies of these standards may be inspected at the office of the agency:

Campus Police Program
North Carolina Department of Justice
114 West Edenton Street
Old Education Building
Raleigh, North Carolina 27602

and may be obtained at no charge from the office of the agency:

Campus Police Program
North Carolina Department of Justice
Post Office Box 310
Raleigh, North Carolina 27602
- (g) Authorization for release of records (CP-1);
- (h) Drug Screen Consent Form (CP-2);
- (i) Appropriate fees as specified in 12 NCAC 2J .0205;
- (j) An appropriate background investigation as specified in 12 NCAC 2J .0204 (Form F-8); and
- (k) Personal History Statement (Form F-3) not more than three months old;
- (3) if the applicant does not hold general certification, the application must contain the following:
 - (a) Medical History Statement (Form F-1);
 - (b) Medical Examination Report (Form F-2);
 - (c) Personal History Statement not more than three months old, (Form F-3);
 - (d) Report of Qualification Appraisal Interview (Form F-4);
 - (e) Proof of High School graduation or GED;
 - (f) Two complete fingerprint cards;
 - (g) One digital photograph of applicant, not more than three months old, in JPEG format to be emailed to the Campus Police Administrator for picture I.D;
 - (h) Proof of satisfactory completion of a Criminal Justice Education and Training Standards Commission accredited basic law enforcement training course;
 - (i) Proof of a negative drug screen;
 - (j) Authorization for Release of Records (CP-1);
 - (k) Drug Screen Consent Form (CP-2);
 - (l) Appropriate fees as specified in 12 NCAC 2J .0205; and
 - (m) Background investigation as specified in 12 NCAC 2J .0204 (Form F-8); or
- (4) if the applicant is commissioned as a company police officer or a campus police officer under Chapter 74E all documentation not specifically listed in this rule, but contained in the commissioned officer's file, shall be transferred to a new file for the officer under Chapter 74G.

*History Note: Authority G.S. 74G-4;
Eff. April 1, 2006;*

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 4, 2016.